

Gunn Diode Oscillator Agenda

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2003-10-30 14:00

1. Approval of minutes from the previous meeting.
2. Old business.
 - (a) Discussion of progress towards the e2v presentation
 - i. Presentation of current presentation sections.
 - ii. Discussion of the presentation style.
 - iii. Present questions for e2v Technologies.
 - iv. Discuss information to be included in the summary slide.
 - v. Combining individual contributions into a single presentation.
 - (b) Finalise travel arrangements to Lincoln.
 - (c) Discuss facilities that will be available for the presentation.
 - (d) Discuss the possibility of being able to use an existing Gunn diode oscillator for testing purposes.
 - (e) Discuss safety requirements in the lab.
 - (f) Discuss who will be physically presenting.
3. New business.
 - (a) Any new relevant information.
 - (b) Assign further work tasks for the presentation to e2v.
 - (c) Assign new tasks from the time plan to group members if required.
 - (d) Obtain PIN for the photocopier.
4. Any other business.