

Gunn Diode Oscillator Minutes

David Headland

2003-12-09 10:00

Attendance

- Fourth year students:
 - RE Irwin.
 - DP Headland.
 - R Wan.
 - JM Higginbotham.
 - MP Gaskill.

Approvals

- The minutes from the previous meeting were approved.

Interim report

- Half of the introductions are currently written.
- Binding was discussed.
 - Comb binding was suggested.
 - Facilities are available in the UMIST stores.
- A draft print should be created with two pages per printed side, duplex.

-
- Changes can be made on copies of this draft.
 - A request for “!here” positioning on a block diagram was made.
 - Proof reading should be for discussion and changes on Thursday.
 - Be aware of the approaching exams, take time to prepare.
 - Citation positioning was discussed.
 - A mistake in one of the references was pointed out.
 - Encouragement was received from the project manager.

Formal presentation

- It would be a good idea to start on a structure to the presentation.
- Top priority goes to the report.
- MP Gaskill will make a start producing a skeleton presentation.

Waveguide fabrication

- MP Gaskill has spoken to the machinist.
- New drawings were submitted.
- Students are not permitted to use the machines.
- He will try to complete the task by mid-January, but did not sound confident.
- e2v may be able to help with the machining.
- Problems should be mentioned to the supervisors on Thursday.

Group meal

- A reminder was made of the group meal next Thursday.
- Group members meet outside the restaurant on Stockport Road at 6:00.

Proposed actions

All	Proof read the report.
RE Irwin	Submit sections for inclusion in the report.
R Wan	Submit section summary for inclusion in the report.
DP Headland	Mail URL of Mozilla Firebird to AJ Nelms.
AJ Nelms	Submit remaining section for the report.
DP Headland	Correct the erroneous reference.
RE Irwin	Mail e2v about waveguide fabrication and attenuators.
DP Headland	Print a draft copy of the report after finishing compilation.

Next meeting

Time Thursday 11 December 2003, 14:00.

Place D floor coffee room.

Meeting adjourned, 11:12.